

Of Licensed Ministries (Title III, Canon 4)

1. Licenses will expire on March 1. Each year two types of license will expire according to the following schedule:

2009 – Preacher and Catechist

2010 – Eucharistic Minister (EM) and Eucharistic Visitor (EV)

2011 – Pastoral Leader and Worship Leader

This cycle will repeat every three years.

Regardless of when licenses are issued during the three-year period they will ALL still expire on the March 1st date of the year according to the above schedule.

All existing licenses will now expire according to the above schedule.

2. The Archdeacon's staff will develop a spreadsheet database to keep track of licenses. The database will be able to track every license by individual and congregation.
3. The Chair of the Commission on Ministry will appoint a subcommittee to oversee the lay license process. This subcommittee will be responsible (with the advice of the whole COM) for:
 - Developing new licensed ministry application forms
 - Reviewing and revising the detailed procedures in the licensing process
 - Reviewing applications for the preacher, catechist, pastoral leader and worship leader licenses, and recommending the granting of same licenses to the COM and Bishop
 - Devising and implementing an education and training program for the four above licenses
4. The training and necessary approvals for the EM and EV licenses will continue to be done at the congregational level as they are now. All license applications will continue to require the approval of the clergy person in charge and the Vestry/Bishop's Committee before being sent to the diocese for action.